Workflow order of updated pages in FSFN

1. FFA - Investigation
2. Child Investigation (Results tab)
3. FFA - Ongoing
4. Case Plan Worksheet
5. Progress Update
6. Judicial Review Worksheet
Enhancements: Key features and benefits

These enhancements provide the ability to:

• Document more detailed Family Functioning Assessments
• Document more detailed Case Plan outcomes
• Update Case Plan and Judicial Review Worksheets throughout the life of a case
• Capture / report assurances to Court required by statute for children 17+ years
Topics

- FFA – Investigation, FFA – Ongoing, Progress Update pages
  - Child Investigation page
  - Case Plan Worksheet page
  - Judicial Review Worksheet page
  - Demo and Wrap-up
FFA – Investigation, FFA – Ongoing, and Progress Update: Increased character count

32,000 character maximum for information domains
FFA – Investigation, FFA – Ongoing, and Progress Update: Expandos for information domains

Information domains formatted with expandos
FFA – Investigation, FFA – Ongoing, and Progress Update:
Best practice note

✓ Use best practice for concise entry of information.
  
  o 32,000 characters is the *maximum* amount of text that can be entered, which equals about 10 pages of text.

  o It is not *required* to enter this much text in the information domain.
**FFA – Investigation, FFA – Ongoing, and Progress Update:** History of Protecting for Protective Capacities

**History of Protecting added to Behavioral domain of Protective Capacities**
FFA – Investigation, FFA – Ongoing, and Progress Update: Update to Conditions for Return verbiage

If “Yes” to all of IN-HOME SAFETY ANALYSIS AND PLANNING above – Children will remain in the home with an In-Home Safety Plan.
- An In-Home Safety Plan must be implemented, monitored, and actively managed by the Agency.
- The case will be opened for safety management and case management services.

If “No” to any of the criteria for IN-HOME SAFETY ANALYSIS AND PLANNING above – Out-of-Home Safety Plan is the only protective intervention possible for one or more children (whether family designated arrangement or removal/placement).
- An Out-of-Home Safety Plan must be implemented, monitored, and actively managed by the Agency.
- The case will be opened for safety management, case management, and reunification services.

Summarize reason for Out-of-Home Safety Plan or Removal/Placement (if applicable), and Conditions for Return. Conditions for return should indicate what must change for an In-Home Safety Plan to be executed which would allow a child to return home with the use of in-home safety services in order to manage the way in which impending danger is manifested in the home while treatment and safety management services are implemented.

Clarification to Conditions for Return verbiage
Topics

• FFA – Investigation, FFA – Ongoing, Progress Update pages

➤ Child Investigation page

• Case Plan Worksheet page

• Judicial Review Worksheet page

• Demo and Wrap-up
Date Last Updated - When the Maltreatment and Nature of Maltreatment information domain was last updated.

Last Updated By – Who last updated the Maltreatment and Nature of Maltreatment information domain.
Topics

• FFA – Investigation, FFA – Ongoing, Progress Update pages

• Child Investigation page

➢ Case Plan Worksheet page

• Judicial Review Worksheet page

• Demo and Wrap-up
Case Plan Worksheet Page: Date Modified field

Date Modified field replaces Complete check box
Case Plan Worksheet Page: Phased implementation of Date Modified field

- Newly created and pending Case Plan Worksheets will contain the Date Modified field.

- Case Plan Worksheets already completed and saved will remain "Completed."
Case Plan Worksheet Page: Associate outcomes to permanency goals

Outcomes can be associated to permanency goals

1000 character count maximum for Outcome Achievement field
Topics

- FFA – Investigation, FFA – Ongoing, Progress Update pages
- Child Investigation page
- Case Plan Worksheet page
- Judicial Review Worksheet page
- Demo and Wrap-up
Judicial Review Worksheet Page: Date Modified field

Date Modified field replaces Complete check box

Hover text added to reflect definitions associated with Case Plan Compliance.
Judicial Review Worksheet Page:
Phased implementation of Date Modified field

- Newly created and pending Judicial Review Worksheets will contain the Date Modified field.
- Judicial Review Worksheets already completed and saved will remain “Completed.”
Judicial Review Worksheet Page: Addition of 17+ Requirements tab

![Image of the Judicial Review Worksheet Page]

17+ Requirements tab to document statutory requirements

### Florida Safe Families Network

**Case Information**

- **Case Name:** Brown, BreAnne D
- **FSFN Case ID:** 1234567890
- **Worker Name:** Smith, John
- **Judicial Review Worksheet ID:**
- **Date Modified:**

### Participants

<table>
<thead>
<tr>
<th>Children</th>
<th>Family Change Strategy/ Resources</th>
<th>Visitation/Family Time/ Child Participation</th>
<th>Placement</th>
<th>Additional Child Information</th>
<th>17+ Requirements</th>
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</thead>
<tbody>
<tr>
<td>Brown, Bridgette</td>
<td>DOB: 01/03/1999</td>
<td>Age: 17</td>
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<td></td>
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<tr>
<td>Brown, Devin</td>
<td>DOB: 12/04/1999</td>
<td>Age: 17</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Child Has Been Provided With:

- Current Medicaid Card
- Certified Copy of His/Her Birth Certificate
- Valid Driver’s License or Florida Identification Card
- Social Security Card
- Information Related to Social Security Benefits, if the Child is Eligible for Such Benefits
- Full Accounting of Social Security Insurance Benefits and Information on How to Access Those Funds if the Child Has Received These Benefits and They Are Being Held in a Trust
- All Relevant Information Related to Eligibility for Extended Foster Care (EFC), Post-Education Services and Support (PSSS), Aftercare and Tuition Fee Exemption Have Been Provided to the Youth, As Well As Any Forms Necessary to Apply, and Assistance With Completing the Forms
- A Letter Providing the Dates the Child Has Been, and Is, Under Jurisdiction of the Court
- All Education, Health, and Mental Health Records

**Actions:**

- Print
- Audit
- Spell Check
- Help

Note: The screenshot highlights the 17+ Requirements tab, which is used to document statutory requirements for children aged 17 and above.
Topics

- FFA – Investigation, FFA – Ongoing, Progress Update pages
- Child Investigation page
- Case Plan Worksheet page
- Judicial Review Worksheet page
- Demo and Wrap-up
Demo and Wrap-up:
FSFN System Demo
Demo and Wrap-up: Points to remember

- Increased character counts and expandos on information domain fields, incorporation of History of Protecting protective capacity, and clarification of Conditions for Return verbiage enhance quality and depth of information collection and clarity of documentation.

- Removal of Complete check box and incorporation of Date Modified field on Case Plan and Judicial Review Worksheets reflects a dynamic and evolving case life cycle.

- Association of Case Plan outcomes with Permanency Goals and increased character count for outcomes enables case documentation with additional detail and clarity around Outcomes.

- Addition of the 17+ Requirements tab on the Judicial Review Worksheet enables compliance with Florida statutory requirements.
Demo and Wrap-up:
To download this presentation...
Demo and Wrap-up:
Additional reference information

http://centerforchildwelfare.fmhi.usf.edu/FSFN/FSFN.shtml
Thank you for your participation!