Florida Safe Families Network

Business Objects XI R 3.1 Overview

Statewide Webinars

April 17 and 18, 2012

Business Objects Enterprise Upgrade
Agenda

• Welcome, Introduction and Review of Agenda: Jason Gaitanis
• Housekeeping and Certificates of Participation: Ron Menard
• Demonstration: BOE Upgrade Overview: Makisha Davis
• Additional Resources: Pauline Levine, Loretta Wilson, Douglas Holleman
• Discussion, Questions and Comments: Group
## Contact Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jason Gaitanis</td>
<td>Data Reporting Administrator</td>
<td>850-717-4654</td>
<td><a href="mailto:Jason_Gaitanis@dcf.state.fl.us">Jason_Gaitanis@dcf.state.fl.us</a></td>
</tr>
<tr>
<td>Makisha Davis</td>
<td>FSFN Systems Analyst</td>
<td>850-414-7263</td>
<td><a href="mailto:Makisha_Davis@dcf.state.fl.us">Makisha_Davis@dcf.state.fl.us</a></td>
</tr>
<tr>
<td>Pauline Levine</td>
<td>FSFN Business Analyst</td>
<td>850-922-4336</td>
<td><a href="mailto:Pauline_Levine@dcf.state.fl.us">Pauline_Levine@dcf.state.fl.us</a></td>
</tr>
<tr>
<td>Douglas Holleman</td>
<td>Systems Project Administrator</td>
<td>850-487-3690</td>
<td><a href="mailto:Douglas_Holleman@dcf.state.fl.us">Douglas_Holleman@dcf.state.fl.us</a></td>
</tr>
</tbody>
</table>
BOE Upgrade
Version XI R 3.1 SP5

Description

To provide an opportunity for FSFN users to become familiar with the changes/features of the upgraded FSFN Reporting Environment “Business Objects Enterprise” (BOE) scheduled for general roll out to the user community on April 20, 2012.

This webinar will assist the overall department in ensuring a smooth implementation process for the new reporting environment.
# BOE Build Downtime

## R2c23 BOE Upgrade Build Downtime

<table>
<thead>
<tr>
<th>Environments</th>
<th>Start Date Time</th>
<th>End Date Time</th>
<th>Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reports (Business Objects)</td>
<td>4/20/2012 – 8PM</td>
<td>4/22/2012 – 3AM</td>
<td>Users will not be able to access FSFN reports (scheduled and ad-hoc) during this time. Downtime will be from 8PM 4/20/12 to 3AM 4/22/12</td>
</tr>
<tr>
<td>Application</td>
<td>4/22/2012 – 12AM</td>
<td>4/22/2012 – 12:30AM</td>
<td>Users will not be able to access FSFN online application and reports (scheduled and ad-hoc) during this time. Downtime will be from 12AM 4/22/12 to 12:30AM 4/2/12</td>
</tr>
</tbody>
</table>
High Level Overview

• This is an upgrade to BOE and not a new reporting tool
• All your reports are still available in BOE
• The Home page has a different view when you log on
• The new version uses the industry standard of double clicking on a report instead of using a hyperlink
BOE Upgrade
Version XI R 3.1 SP5

• The following slides will show the visual differences between the old and the new versions of accessing reports.
• We will be comparing the way you currently access the reporting structure verses the new.
This is the first screen you currently see after you select the Utilities and Reporting from the Desktop in FSFN.

The Welcome ID/BO is only displayed on the Home Page.
This is the new version of the screen that you will see after you select Utilities and Reporting from the Desktop in FSFN.

Click on the Document List to get to the Public Folders.

All reports are listed in this folder.
Public Folders:

Page navigation is displayed in the upper right hand corner
In the old version you can view a report by clicking on "View Latest Instance"
In the new version you double click on the report name to "View Latest Instance"
This functionality is used for Crystal Reports and Publication

Web intelligence reports are on demand therefore, a latest instance is not available
To view the history in the old version you select the History link.
In the new version to see the History right click on the report title and select History
### SAP BUSINESSOBJECTS INFOVIEW

#### History - Children Seen Not Seen Number and Percent by Agency - Daily

- **Show All**
- **Show Completed**
- **Show only instances owned by me**
- **Filter Instances By Time**

#### Actions - Organize -

<table>
<thead>
<tr>
<th>Instance Time</th>
<th>Title</th>
<th>Run By</th>
<th>Parameters</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr 8, 2012 7:33 PM</td>
<td>Children Seen Not Seen Number and Percent Daily</td>
<td>Administrator</td>
<td>No Parameters</td>
<td>PDF</td>
</tr>
<tr>
<td>Apr 7, 2012 7:30 PM</td>
<td>Children Seen Not Seen Number and Percent Daily</td>
<td>Administrator</td>
<td>No Parameters</td>
<td>PDF</td>
</tr>
<tr>
<td>Apr 6, 2012 7:31 PM</td>
<td>Children Seen Not Seen Number and Percent Daily</td>
<td>Administrator</td>
<td>No Parameters</td>
<td>PDF</td>
</tr>
</tbody>
</table>
Search

When searching for a report name you need to click on the folders you want searched.

The search results are displayed in the "Tree Panel". This gives you the ability to refer back to it to conduct that search multiple times.
Search continued:

If you change the text in the Search title box you will only be searching the previous results if you do not select a folder. If you want to search in Public Folders again you'll need to click on the folder and then execute the search.
To run a WEBI report in the new version right click the report title and select "View"

- You will then need to refresh data if the report is not set to "Refresh on Open"
- Note: This is true for the old version as well as new
In the old version you would click on the report title to view the report.
The first time you connect to BO XI R3.1 SP5 to create a new report you may be prompted to download a JAVA update – Accept the JAVA update
Enhancements

- A quick display mode designed to improve performance when reports contain a large amount of data.
- The ability to ignore a prompt by not specifying a value. If you do not select a value, then there is no filter on the data.
- A new toolbar which provides an easy, convenient and highly-visible way of filtering data.
- The ability to schedule Webi Intelligence documents, and output them as CSV or Excel.
- The ability to save Excel files with more than 65K rows of data.
- Data tracking, which places your current report data in context by highlighting changed data and displaying the previous value of a dimension or measure along with its current value. Web Intelligence XI 3.0 highlights changed data according to the parameters you set.
Enhancements continued:

– Document Auto Save and Recovery. Web Intelligence now protects your work by automatically saving documents before a server timeout, and at defined intervals while the document is open.

– InfoView's user interface has been updated and is now easier to use and more intuitive.

– The new InfoView home page, allows users to directly access areas such as their inbox, "Document List", "Favorites", and "Preferences".

– Users can access the list of all folders, categories, and objects in Business Objects Enterprise (BOE) from any location in InfoView by clicking on the Document List button.

– Users can right-click the title of a report title to access all of the actions that you can perform on the object while browsing in BOE.

– Menus in InfoView are now context aware. This means that you will only see the list of actions that you can actually perform and are currently interacting with.
Questions & Answers?